

Section I - Quorum

1. Quorum shall:
 - a. Be defined as four Justices where there are at least four Justices with active terms. In circumstances where there are three or fewer Justices with active terms, whether from vacancy or otherwise, quorum shall be defined as all Justices with active terms;
 - i. Quorum for Judicial Committee's is left to the discretion of the Council upon creation of a committee;
 - b. Be required for all regularly weekly meetings, Judicial hearings, or any event where a final decision shall be made on matters of adjudication brought before the Council;
 - i. Such events include, but are not limited to interviews, candidate deliberation, or financial discussions.

Section II - Agenda and Orders of Business

1. An agenda will be drafted by the Judicial Secretary at the discretion of, and in assistance to, the Chief Justice. All items of the agenda must include any requests made by members of the Judicial Council and, when necessary, opportunities for public comment;
2. The structure of the agenda shall be as follows;
 - a. "Call to Order"
 - b. "Roll Call"
 - i. All agendas must include a table list of Judicial Branch members to record attendance.
 - c. "Approval of previous meeting minutes"
 - d. "Approval of the Agenda"
 - i. The Chief Justice must recognize any motion seeking to amend the agenda by voting members of the Judicial Council.
 - e. "New Business"
 - f. "Council Reports"
 - i. This section is reserved for all members of the Council to provide updates on their responsibilities, existing assignments, suggest ideas, etc.

- g. "Adjournment"
- 3. Section (2) may be adjusted by adding new sections without amendment to this Chapter, provided that any addition does not hinder or negate the structure outlined above.
- 4. All regular meeting agendas must be publicly posted no less than twenty-four (24) hours prior to the meeting, wherein one copy shall be posted in the ASUCR office and one copy provided for in the ASUCR Team Drive.

Section III - Meeting Procedures

- 1. Official meetings of the Judicial Council shall:
 - a. Begin when there is a quorum or when it is the scheduled time of the meeting in question, whichever comes first;
 - b. Adhere to Robert's Rules of Order in all cases not specified within those Rules of Procedures;
 - c. Adhere to Parliamentary procedures and protocol;
 - d. Be chaired by the Chief Justice, or their designee;
 - e. Automatically operate in closed (or Executive) session unless otherwise required by these Rules and Procedures or the ASUCR Constitution;
 - f. A roll call shall be taken by the Judicial Secretary where they shall read the names of the members and the member shall respond if present;
 - i. In the event there is no Judicial Secretary, then roll call shall be conducted by the Vice Chief Justice, or designee.
 - ii. All attendees, member or not, who speak during any meeting shall have their names recorded in the minutes.
 - g. Have an opportunity for Public Comment, wherein the Chief Justice will call the Council out of closed session, with each speaker allocated at minimum three (3) minutes speaking time;
 - i. The Council may extend this time by a simple motion if needed.
 - ii. The Council may also limit the number of speakers in public comment at its own discretion, with at minimum four (4) speakers allowed when there is a large amount;

- h. Have its minutes taken by the Judicial Secretary in all cases and with all events being recorded;
 - i. Minutes are subject to the confidentiality listed in Chapter 7 of these Rules and Procedures and, at the discretion of the Chief Justice or Vice Chief Justice, may not be made public.
 - ii. An audio recording of the meeting may be taken for the purpose of reviewing or finalizing the meetings afterwards, however such recording is the responsibility of the Chief Justice with a majority vote of the Council.
- i. The Chief Justice, or other chair, shall have the right to move the meeting to closed session or to eject specific attendees (not including other members of the Judicial Branch) for disorderly conduct at the Chair's discretion.
 - i. The decision can be overridden by a unanimous vote of the Council.

Section IV - Attendance

1. All members of the Judicial Branch must be present at all official meetings. Attendance shall be marked as "present" if the member is present when the meeting is called to order. If they are not, then they shall be listed as "absent," unless they arrive late wherein they shall be listed as "tardy."
 - a. All regular meetings, unless otherwise excused by the Chief Justice, must be attended by members, even those members under censure or other disciplinary action.
2. Dismal attendance shall be subject to censure by the Chief Justice or the Council in accordance with Chapter 8 of these Rules and Procedures.

Section V - Confidentiality

1. All meetings and matters of the Judicial Council are subject to Chapter 7 of these Rules and Procedures. Unless otherwise held in a public setting, any deliberation, motions, voting tallies, attendance, and all other matters are to be kept strictly confidential at all times.

Section VI - Amendments

1. This chapter of the Judicial Rules and Procedures may be amended through:
 - a. A simple majority of the Judicial Council;
 - b. Amendments may only be made by members of the Judicial Branch, as defined in Chapter 1 of the Rules and Procedures;