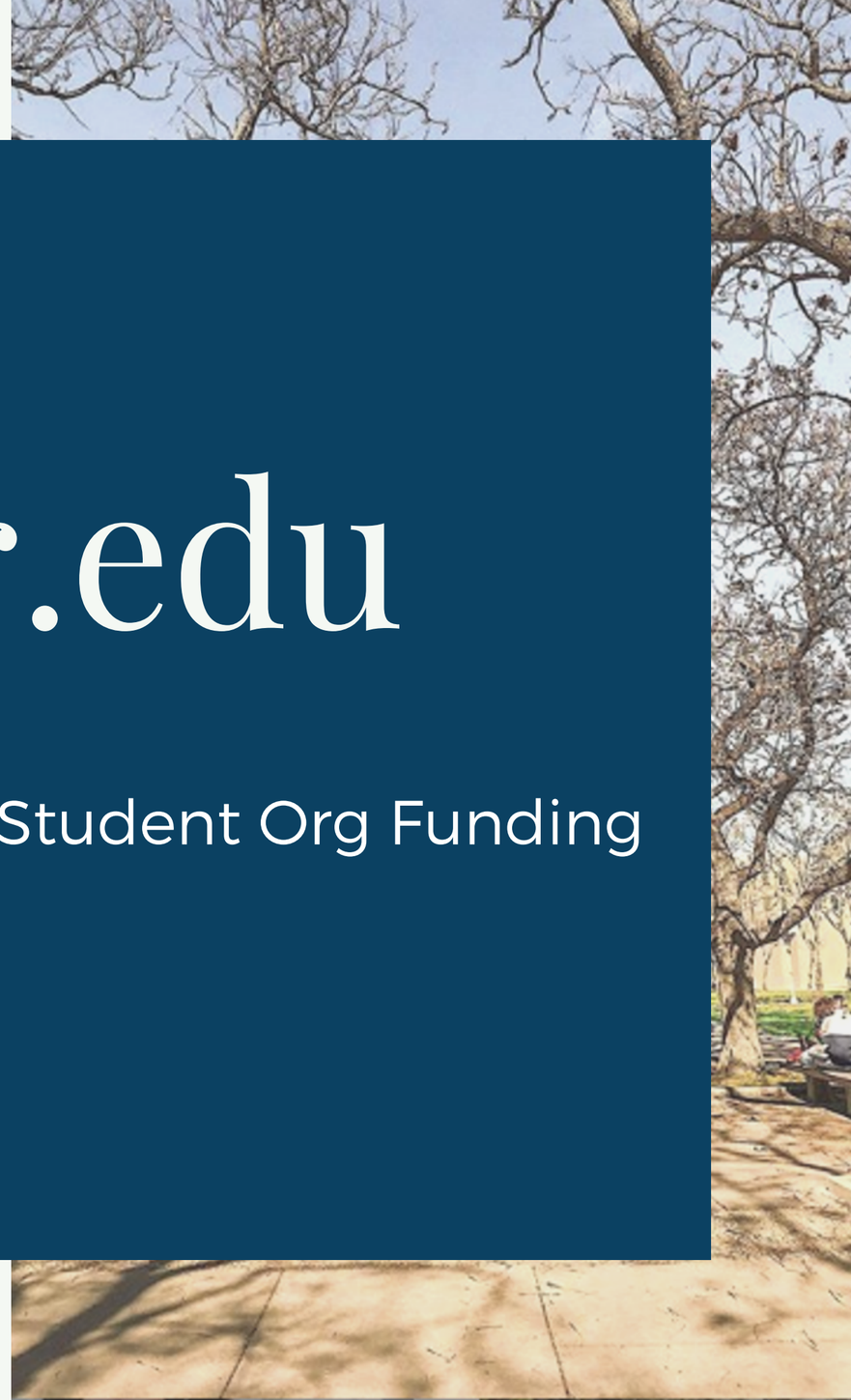
2019 - 2020

ASUCR Funding

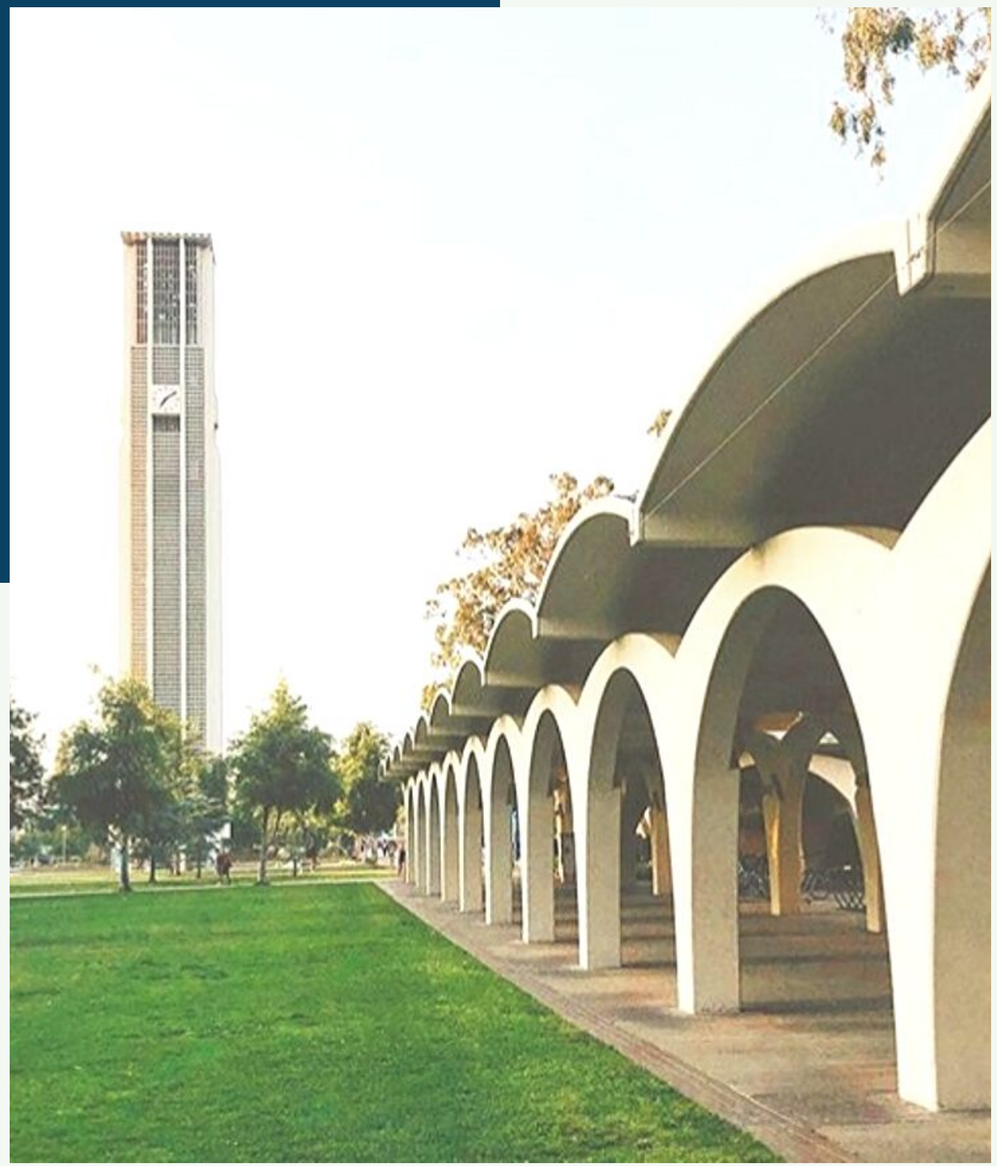
2019 - 2020

asucr.ucr.edu

Funding > Organization Funding > Student Org Funding



Utilizing ASUCR



What is ASUCR to Student Organizations?

- Provides funding for all Registered Student Organizations (RSOs)
- Provides place for organizations to meet (Bear's Den)

GENERAL ASUCR FUNDING

GRANT ALLOCATION

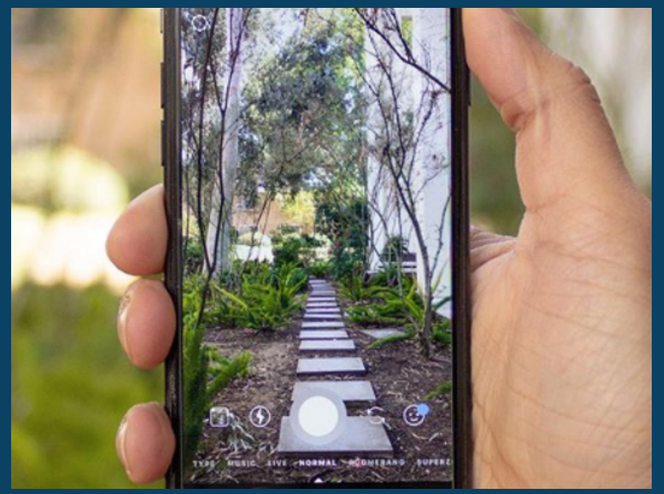
OUTREACH GRANTS

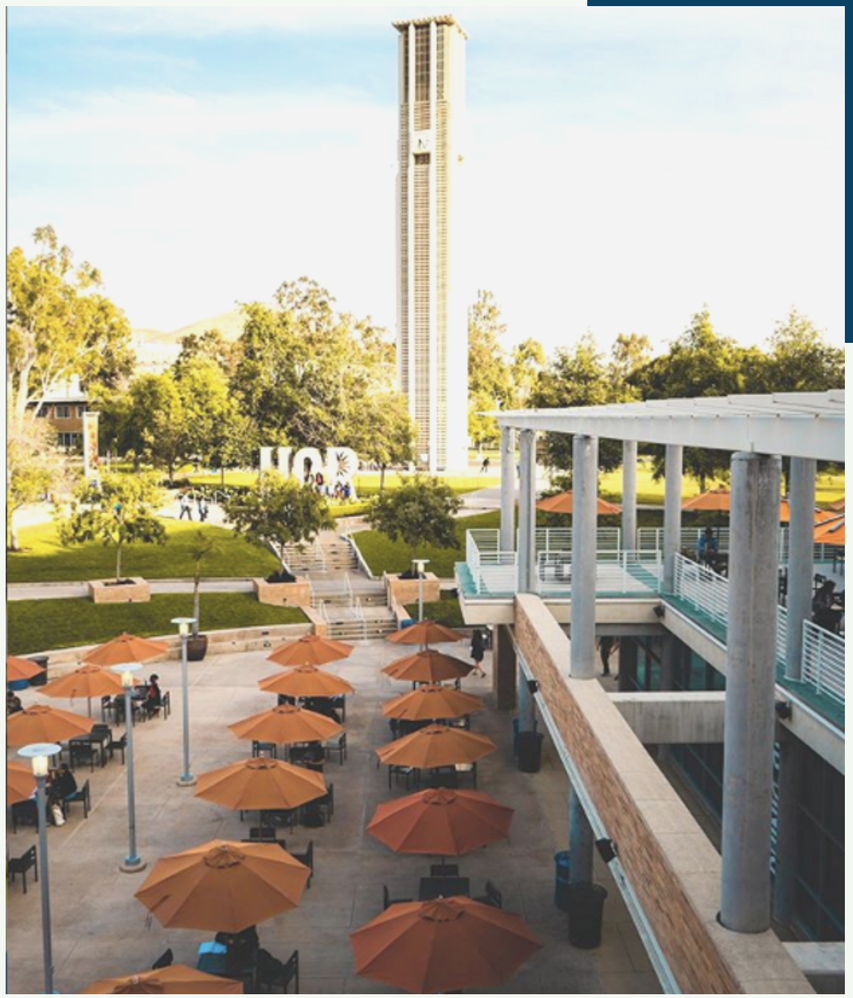
GCAP GREEN GRANTS

TYPES OF FUNDING

General Funding

- Must have open membership
- Funding for academic school year (July-June)
- Starting amount: $750
  - Increases 10% every year available upon request
  - Maximum of $3,500
- MUST Sign up for Finance Hearing
- Weekly Fall & Winter Quarter





Grant Allocation

- All registered student organizations are eligible for a grant allocation.
- Regulations:
  - One event per year.
  - Maximum of $1,500.
  - ON CAMPUS events only (banquets & networking dinners are not consider event).
  - Open to all students to attend.
  - Must sign up for a hearing; hearings available Fall, Winter, Mid-Spring Quarter.

Outreach

DESCRIPTION

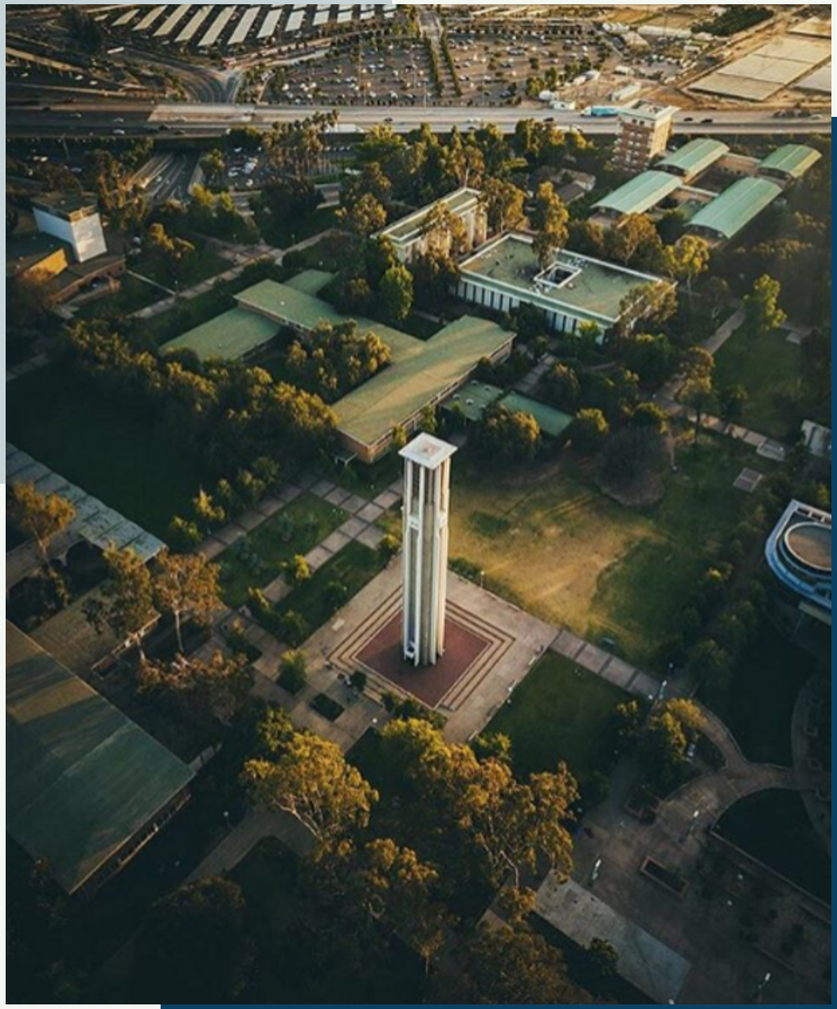
Funds on campus events that promotes higher education to middle, high schools & transfer students.
Meets once a quarter.

REQUIREMENTS

Sponsoring Department.
Maximum of $10,000 per event.
Must sign up for Outreach Hearing.
Outreach hearings avaliable once per quarter

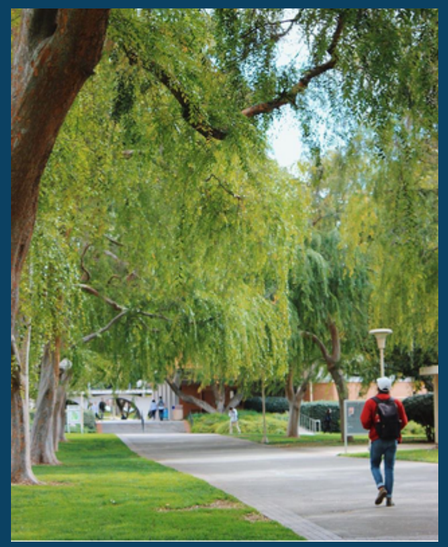
Green Grants

Under Green Campus Action Plan (GCAP)

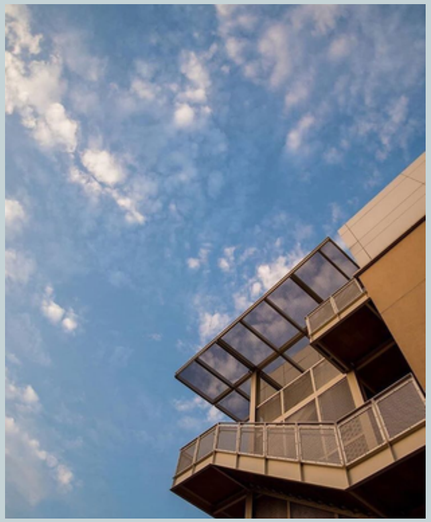


- Up to $4,000 per quarter
  - Larger amounts are available for renewable energy projects
- Application: **gcapucr.com**

Account Activation



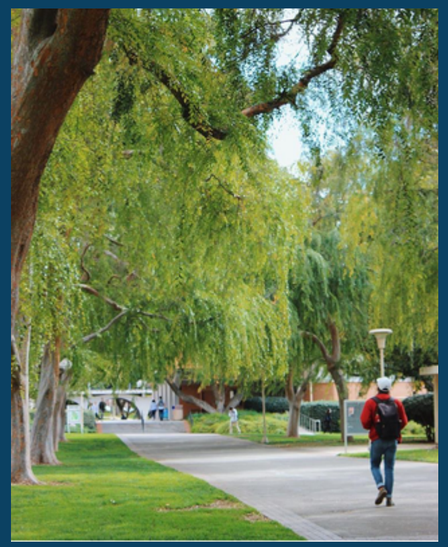
Organization registered through Student Life



Activate yearly, cannot receive funds unless activated

Rollover avaliable after activation

Account Activation



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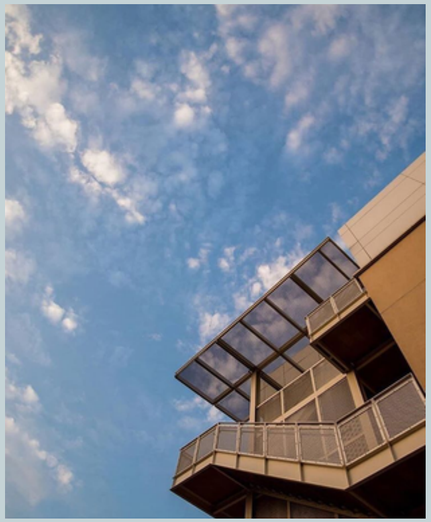

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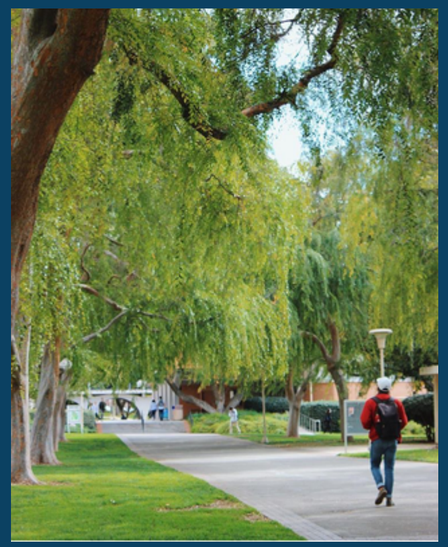

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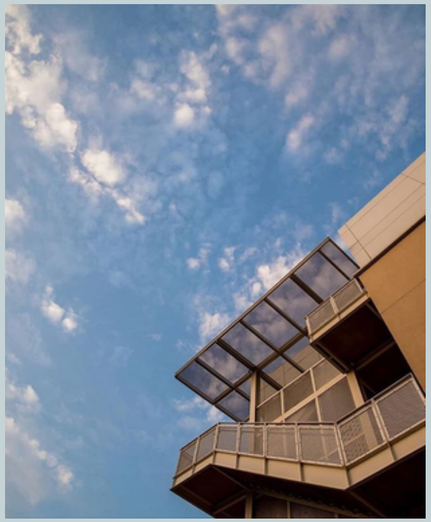


Activate yearly, cannot receive funds unless activated

Rollover avaliable after activation

ASUCR PRESENTATION 2019-20

Steps to Activate Account

VIEW POWERPOINT PRESENTATION

Usually President, Vice President, Treasurer.

PASS TEST (80% MINIMUM)

2-3 members must complete test. Signers must be current full-time undergraduate students, enrolled at least 12 units.

COMPLETE AUTHORIZED SIGNERS FORM

Return the original copy to ASUCR front office. Handwritten signatures are required.
Will be known as Authorized Signers.

Funding Requirements for Organization Shirts

Must be listed on organization's budget

Must include the ASUCR logo (minimum size 2x2)

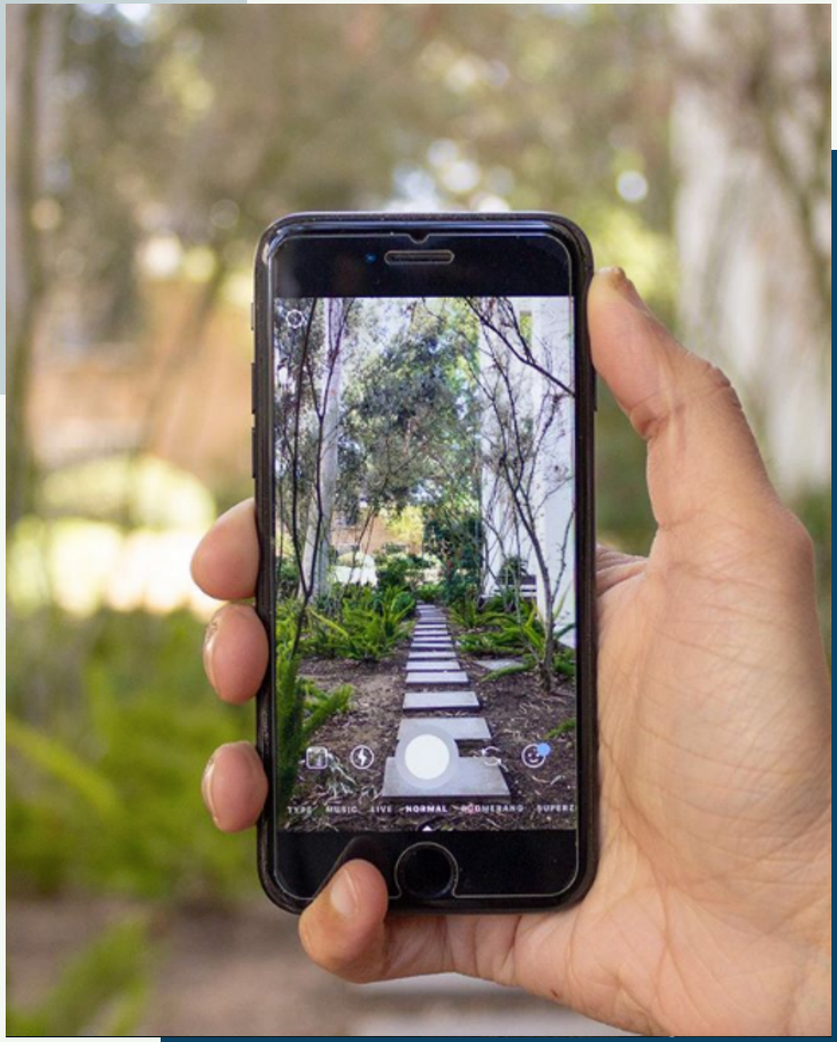
Will need to submit a Print Preview from the VENDOR showing the deisgn the location of the ASUCR logo

Donate one organization shirt to ASUCR that will be displayed at the Bear's Den

Strictly intended for t-shirts only no polos or jackets

Common Mistakes

- Cannot use your parent's credit card for reimbursement
- Use your legal name as stated on your Banner account, on the requisition
- Address should belong to the name of the requestor, on the requisition
- Make sure to turn in receipts within 30 days of the purchased date for reimbursement



How to Apply for Funding

1). EMAIL THE BUDGET TO VP OF FINANCE:

asucrfinance@ucr.edu

SIGN UP FOR A FINANCE HEARING

- Can be in person or by phone
- In person will be given priority

FINANCE HEARINGS

- Will be held twice a week starting Week 1
- Start signing up Week 0

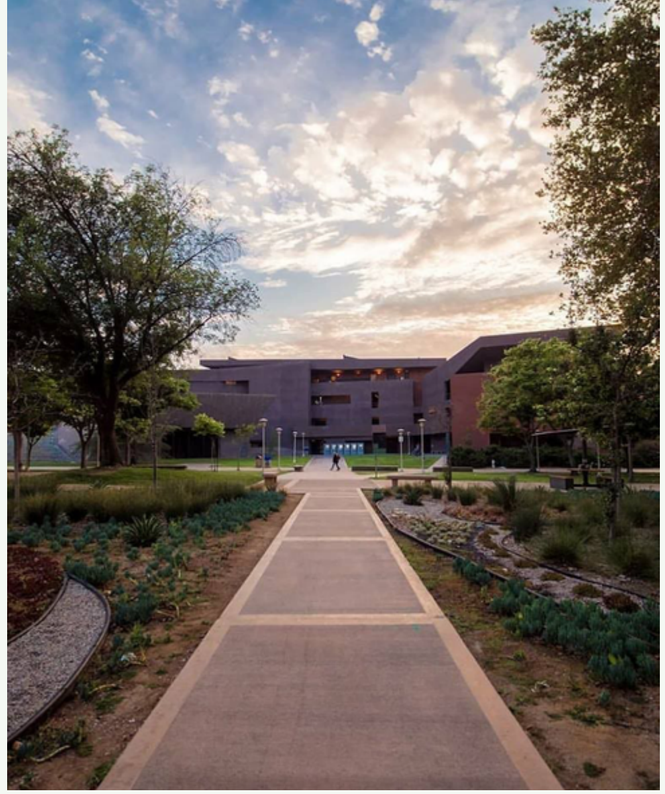
2019 - 2020

Questions about General Funding or Grants?

2019 - 2020

Outreach

What are Outreach Funds?

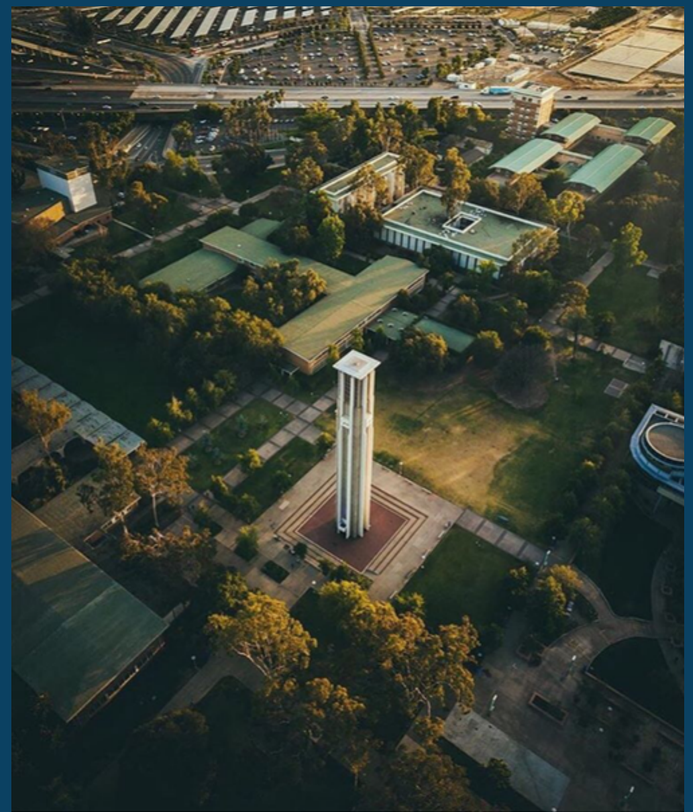


Outreach Funds

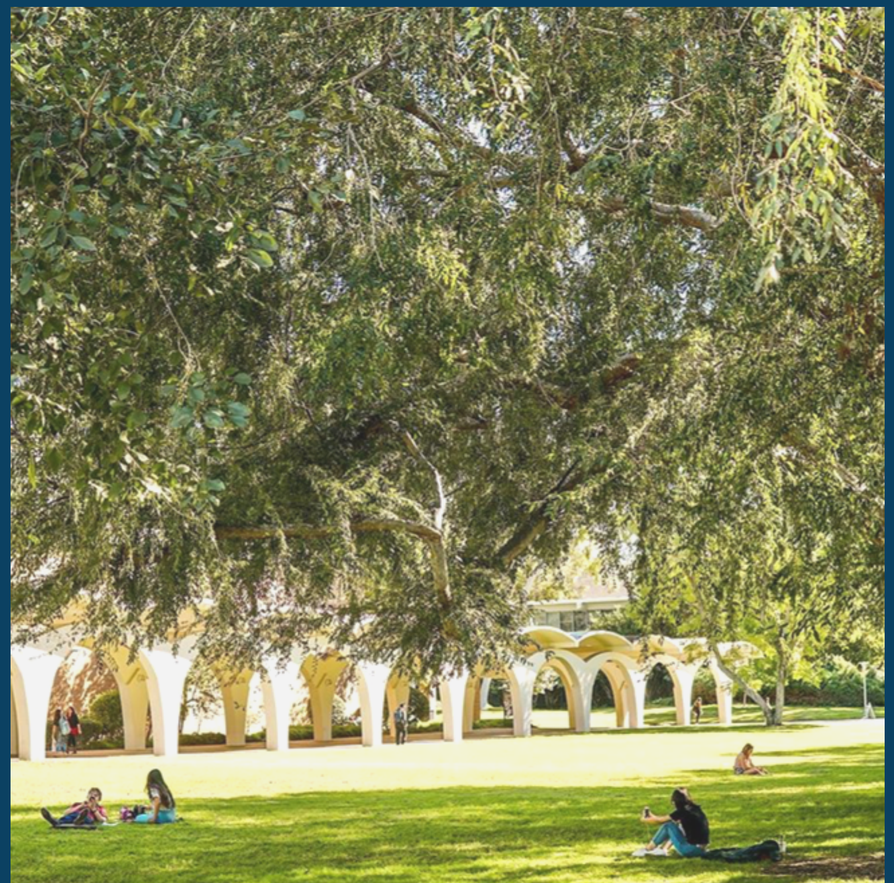
Funds given by the State specifically to encourage students from middle, high school, and transfer students to go to college

Special Note:

Funds cannot be used for anything other than this purpose



About Outreach



Outreach Director & Committee

- ASUCR Outreach Director provides oversight of the development & operation of the Outreach Allocation Funds at UC Riverside
- Outreach Committee ensures fair distribution of funds and adequate use of funds

Eligibility Requirements

Avaliable to student organizations that meet these:

- Must be registered with Student Life
- Must promote higher education through academic preparation activties
- Must plan & host outreach event on campus
- Must have a sponsoring department with Director's approval & signature.

ASUCR Outreach Funds Application

Student Organization:				Total Grant Request:	$
Event Title:					
Event Date:		Event Times	From	To	
(For Multiple Day) Event Date:		Event Times	From	To	
Event Location(s):					
	First		Last		
Contact Name:					
Phone number:		Email address:			

Type of Activity	○ Conference	○ UCR Campus Visit	○ Outreach	○ Other
State the purpose of the event and how the program will encourage it's participants to pursue higher education.				
How are the students you are serving educationally and/or economically disadvantaged?				
What grade level are your participants? (NO elementary school students are funded)				
What city and school are they coming from (list specific names)?				
How many participants are you expecting?				
Has your organization been funded by Outreach in the past?	○ Yes	● No		
If yes, what academic year, how much, and for what activity?				
How many UCR volunteers will you have?				
Sponsoring Department (Must be an official UCR Department; purchases that utilize the grant funds will need to be made by this department.)				
Department Contact Name (Must be a UCR Staff Member)				
Contact E-Mail				
Contact Phone				
Department FAU				
Does the department require funds before or after the event	○ Before	○ After		

What types of fundraising, sponsorships or donations have been have been planned for this event? Please include source of funds and projected income	Source of Funds	Projected Income
	Total Projected Income	$0.00

PROJECTED ACTIVITY BUDGET

Please provide a detailed projection of each budget line item request. Explain how these items will be used in the event.
Include all relevant financial information in your projection (i.e. Vendor, Price and Quantity).
Rank the priority of each line item. (1= Highest priority for the event)
Actual quotes or cost estimates from vendors are highly encouraged.

EXPENSES	PRIORITY	DESCRIPTION	Grant Request	ALLOCATE	NOTES
TRANSPORTATION			$0.00		
SUPPLIES			$0.00		
PARKING			$0.00		
FACILITY RENTAL			$0.00		
FOOD			$0.00		
PUBLICITY			$0.00		
DECORATIONS			$0.00		
MEDIA			$0.00		
EQUIPMENT RENTAL			$0.00		
*T SHIRTS			$0.00		
*ASUCR logo required					
TOTAL			$0.00		

***IMPORTANT NOTES**

- *All student organizations requesting an Outreach grant must be registered with Student Life*
- *Please submit an event agenda*
- *All grant recipients will be required to obtain a sponsoring department director signature*

ORGANIZATION REPRESENTATIVE SIGNATURE **DATE**

I agree that all information submitted above is factual and accurate. I also agree, if funded, to adhere to the approved budget. I understand that failure to do so may jeopardize both current and future funding eligibility.

DIRECTOR SIGNATURE OF SPONSORING DEPARTMENT **DATE**

I agree to be held responsible as the director of the sponsoring department for this event. I also agree, to adhere to the approved budget. This application was thoroughly explained by a representative of the organization requesting funds.

OUTREACH DIRECTOR SIGNATURE **DATE**

Grant Application Completed

You must print this completed form, obtain signatures and turn in application to the ASUCR Front Office prior to signing up for an Outreach Hearing

OUTREACH HEARING PROCESS

OUTREACH HEARINGS HAPPEN ONCE A QUARTER

Dates:
Fall: October / November
Winter: January
Spring: April

COMPLETE & SUBMIT YOUR OUTREACH APPLICATION

Submit your application to the Front Desk and Emailed to the Outreach Director

SIGN UP FOR OUTREACH HEARING

Note: Submit the application 3 days prior to Outreach Hearing

HOW MUCH MONEY CAN BE AWARDED?

DEPENDS ON MANY FACTORS, INCLUDING BUT NOT LIMITED TO...

PROPOSED BUDGET SUBMITTED

NUMBER OF CLUBS REQUESTING MONEY

HOW MANY STUDENTS BENEFITING FROM THIS EVENT

HOW MUCH MONEY THE STATE HAS GIVEN US FOR THESE EVENTS

MAXIMUM OF $10,000 PER EVENT

OUTREACH FUNDS 2019 - 2020

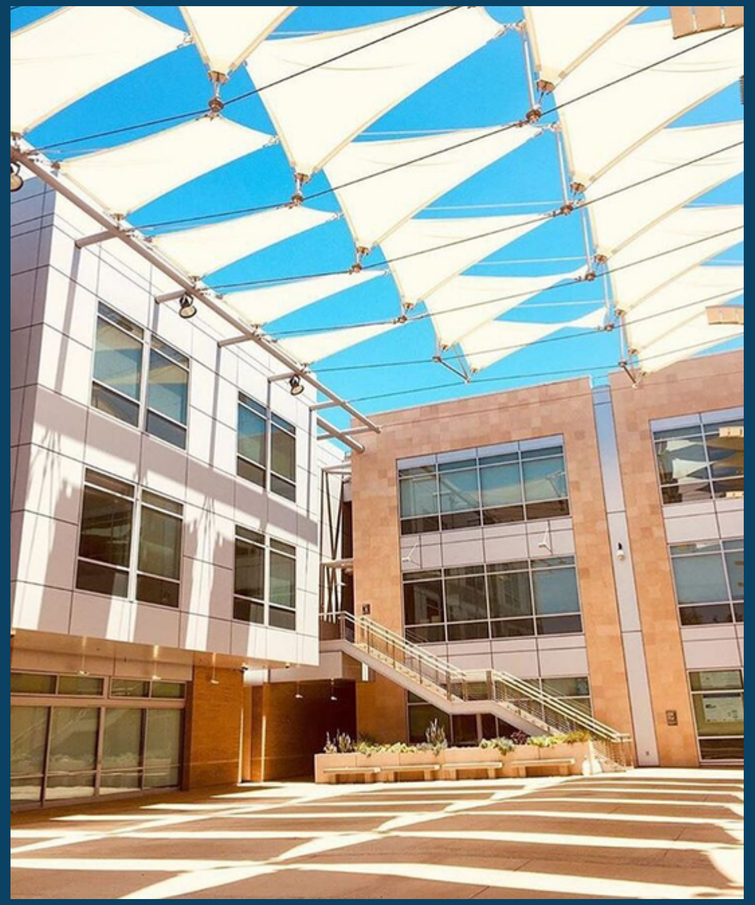
ROLLOVER FROM 2018 - 2019
$35,610.36

+ Allocation from the state
$39,525.00

$75,135.36

ASUCR 2019 - 20

To the Future



Questions?

Contact Info

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https://kahoot.com/